



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		DAV College, Hoshiarpur
♦ Name of the Head of the institution	Prof. (Dr.) Vinay Kumar	
♦ Designation	Principal	
♦ Does the institution function from its own campus?	Yes	
♦ Phone no./Alternate phone no.	01882-220858, 245558	
♦ Mobile no	+91 8284052558	
♦ Registered e-mail	davchsp@gmail.com	
♦ Alternate e-mail	iqacdavhsp@yahoo.com	
♦ Address	Chandigarh Road	
♦ City/Town	Hoshiarpur	
♦ State/UT	Punjab	
♦ Pin Code	146001	
2.Institutional status		
♦ Affiliated /Constituent	Affiliated	
♦ Type of Institution	Co-education	
♦ Location	Urban	
♦ Financial Status	UGC 2f and 12 (B)	

♦ Name of the Affiliating University	Panjab University, Chandigarh				
♦ Name of the IQAC Coordinator	Tracy Kohli				
♦ Phone No.	+91 9463770873				
♦ Alternate phone No.	01882-245558				
♦ Mobile	+91 9463770873				
♦ IQAC e-mail address	iqacdavhsp@yahoo.com				
♦ Alternate Email address	tracykohli@yahoo.co.in				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://www.davchsp.org.in/wp-content/uploads/2022/12/AQAR2020-21.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
♦ if yes, whether it is uploaded in the Institutional website Web link:	Yes				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	Nil	2004	24/05/2004	23/05/2009
Cycle 2	A	3.02	2014	21/02/2014	20/02/2019
Cycle 3	B	2.33	2021	03/08/2021	02/08/2026
6. Date of Establishment of IQAC			25/05/2004		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
♦ Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	02	
♦ Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
♦ If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
♦ If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1.Setting up of Competition Cell 2. Webinar on Gender Sensitivity 3. Promotion of Research Publications through workshops/webinars 4. Preparation and timely submission of AQAR 2020-2021 5. Computer Orientation for Non- Teaching Staff		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> • More books and periodicals to be added • Promotion of Research • Short term Skill enhancement programs • Programmes • Promotion of human values and nation building • Committees • Environmental consciousness to be reinforced • Coaching for Competitive exams to be given • Mentor- Mentee System to be strengthened • NSS Unit to organize 7- day camp • Participation in India Today Survey • Workshop on IPR • NPTEL- Chapter to be initiated • Online Proforma for Feedback to be introduced 	<ul style="list-style-type: none"> • Books, E-Books and Periodicals, besides Kindles were added in the library • Workshops on How to Write a Research Project and How to Write a Research Paper were conducted for faculty. Proposals were sent to funding agencies. • Workshops on honing skills in writing research papers, using Excel etc. were conducted for Faculty as well as for support staff. Besides three Skill-oriented courses affiliated to Jagat Guru Nanak Dev Punjab State Open University were initiated • Active participation of institution in Azadi ka Amrit Mahotsav and other National Programs through NSS, NCC, Ek Bharat Shreshth Bharat, Swachhta Committee etc • Competitive Examination Cell was set up and free coaching was imparted for one month. • Better rapport between teachers and students resulting in better performance • NSS Unit organized a 7- day camp • Participation in Survey by India Today, Open Magazine and Education World • Workshop on IPR was conducted to create awareness regarding IPR • NPTEL- Chapter was initiated and several staff members attended courses • Online Proforma for Feedback was introduced
13. Whether the AQAR was placed before statutory body?	Yes
♦ Name of the statutory body	

Name	Date of meeting(s)
College Advisory Committee	02/09/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	22/02/2022

15. Multidisciplinary / interdisciplinary

- ♦ The College encourages multidisciplinary research on socially relevant issues.
- ♦ The institution conducts FDPs/Webinars/Workshops on interdisciplinary topics for academic and skill enhancement of the teaching faculty and non-teaching staff across all disciplines e.g. on E-content Development, Use of Excel and other applications, Writing Research papers and Research Projects.
- ♦ Membership of NSS, NCC and in Sports and cultural activities and competitions is open to all students as is participation in various social outreach activities.

16. Academic bank of credits (ABC):

Academic Bank of Credits will be implemented as and when guidelines from the affiliating University and the Department of Higher Education, Punjab For this purpose, a virtual/digital storehouse will be set up that will contain the information of the credits earned by a student throughout their stay in the college to facilitate mobility to other institutions. For this purpose, Examination Committee with the support of MIS, would be creating a repository of academic data and awards. Credits earned by a student will be deposited and transferred to the next institution from where the student can get them redeemed.

17. Skill development:

- ♦ Short-term Skill-based Courses such as Communication Skills, Financial Accounting, Digital Marketing, Calligraphy, Cooking for Health, Gardening, Save the Environment, Basic Computer Skills and Tie and Dye, etc. are being planned to provide hands on training to the students of different disciplines to enhance their technical and soft skills.
- ♦ Experts from the industry/professionals are invited regularly

by various departments such as Economics, English, Fine Arts, Home Science, Music, Botany etc. to hone the technical skills of the learners.

- ♦ Workshops, events and activities aimed at developing technical and soft skills among students are frequently organized to encourage entrepreneurial skill thereby increasing employability quotient.
- ♦ The institution facilitates students in administrative/accounts work. Similarly, during functions, students are involved in all committees so as to train them in event management.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- ♦ Being committed to preserve and promote the Indian knowledge system in all possible ways, DAV College, Hoshiarpur has Vedic values embedded in its Vision and Mission.
- ♦ Apart from offering Indian literature in various languages, the college also offers Sanskrit as an elective subject and Post Graduation in Punjabi.
- ♦ Students are free to choose Hindi or Punjabi medium over English.
- ♦ Several events are organized to familiarize students with ancient Indian art forms, music, culture and Vedic Maths etc.
- ♦ Students are trained in traditional art forms and participate in various Cultural and Heritage Youth Festivals.
- ♦ *Havan Yajan* is performed at the outset of the session to foster regard for Vedic traditions among students.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

- ♦ Teaching methodology is based on the integration of concepts with practical knowledge and problem-solving skills. It aims at a continuous assessment of students' performance through class tests, assignments, group/ individual tasks, quizzes, field/project work, internships etc.
- ♦ Fully realizing the importance of outcome-based education, the college follows student-centric teaching model.
- ♦ Programmes/course outcomes are conveyed on college website, prospectus and local newspapers.
- ♦ These are shared in detail by the teaching faculty in their respective classrooms and integrated within the teaching practices.
- ♦ Students are encouraged to participate enthusiastically in diverse Outreach activities through various National programmes such as NSS, NCC, *Swachhta Abhiyan*, *Unnat Bharat*

Abhiyaan, Ek Bharat Shreshtha Bharat.

- ♦ Besides offering several skill-based courses and short-term courses, the college organizes placement drives to enhance the employability skills of the learners, thereby making them ready for jobs.
- ♦ The achievement of Course and Program outcomes is proved by a long list of our well-placed alumni.
- ♦ Our students have consistently been winning laurels in academics, co-curricular and sports activities at the University, State and National levels.

20.Distance education/online education:

- ♦ The institution does not offer any Distance education program. However, Online classes are held through Google classroom subscribed by the institution (G-Suite).
- ♦ All teachers are adept in using online teaching platform besides handling e-resources and e-tools.
- ♦ Several members of faculty create e-content that is accessible for the students on institutional website and on YouTube channel.
- ♦ Seminar halls, classrooms and laboratories are equipped with projectors, computers and Internet facility through Wi-Fi and for the benefit of students and faculty.
- ♦ The College library subscribes to e-resources subscribed through INFLIBNET and DELNET which may be accessed by students and teachers remotely.

Extended Profile

1.Programme

1.1 515

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1213

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

523

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

386

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

63

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

63

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	515
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1213
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	523
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	386
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	63
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	63
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4. Institution	
4.1	43
Total number of Classrooms and Seminar halls	
4.2	306
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	94
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Steps taken by the institution to ensure effective curriculum delivery through a well-planned and documentation process are as follows:

- ♦ The Semester-wise academic calendar, prepared by university, is strictly adhered to by the college.
- ♦ Before the commencement of academic session, IQAC prepares an action plan.
- ♦ Departmental meetings and Meetings of Academic Council of college are held at the beginning of the academic year to discuss the distribution of syllabus. Theory & Practical classes are held according to Time-Table, which is displayed on students' and staff Notice Board.
- ♦ The Examination Branch plans House tests well in advance.
- ♦ Course outcomes are clearly conveyed to the students in the beginning of the session.
- ♦ Conventional teaching is blended with use of ICT to make

teaching- learning more learner-centric and the schedule for different departments and classes is prepared.

- ♦ Classroom teaching is supplemented with seminars, workshops, guest lectures, group discussions, tutorials, quiz, and paper presentations, Educational trips, Excursions and Industrial visits by the students.
- ♦ For slow learners remedial classes are arranged whereas special coaching sessions are imparted for advanced learners to meet academic and career prospects.
- ♦ Question Banks are provided to students so that they perform better.
- ♦ The College Library provides teachers and students with necessary learning resources for effective delivery of curriculum.
- ♦ Various skill-based programmes are introduced to strengthen the practical knowledge.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://davchsp.org.in/college-activities/#1638163319478-8659a474-7c84

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- ♦ The college being affiliated to Panjab University follows the academic calendar of the affiliating university which acts as a planner for the college to design the entire academic and co-academic activities in the college.
- ♦ The college follows the timeline given in the academic calendar of with regards to admission to various courses and programs, fee, semester exams, teaching schedule, and vacations.
- ♦ An Orientation Program is organized immediately after the commencement of classes, wherein code of conduct for students, academics,
- ♦ Sports and Extra- curricular activities and various facilities available for students are discussed in depth. Workload of teachers is allocated as per University and State govt. rules.
- ♦ Attendance registers are duly maintained by all teachers. College carries out Continuous Internal Evaluation (CIE) regularly through multiple modes.

- ♦ The academic growth of the students is monitored through well-planned class and mid-semester tests. The strengths and weaknesses of the students are discussed with them after the tests.
- ♦ In addition to this project works, assignments, seminars and quizzes supplement the classroom teaching. The institution adopts an inclusive environment for the overall growth of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The students are made aware of cross -cutting issues like Gender, environment, human values and professional ethics through various courses of study:

Department of Political Science deliberates upon:

- ♦ emerging issues like international summits regarding environment, Gender & Peace and Sustainable Development Goals
- ♦ Recent Debates on Modernity & gender, and its relevance
- ♦ India's Environment Policy vis- a vis Climate Change & India's role in international and domestic law on climate change

Department of History: Discusses the Feminist Movement-history and contemporary relevance

Department of Physical Education

Emphasizes on Factors affecting development of personality and need for environment protection

Department of Sociology

- ♦ Prepares students to understand the perspective of the marginalized sections like gender and race.
- ♦ Introduces the problems related to social disorganization and exposes students to understand social realities related to domestic violence, patriarchy and problems of working women.

Departments of English, Hindi and Punjabi

- ♦ Literature helps students to develop new ideas about history, society and culture. It nurtures aesthetic sensibility and instills in them an appreciation of art and culture.
- ♦ Inculcates nationalism and patriotism spreading awareness against race, gender, slavery and prejudices. Racial discrimination, judicial activism, conservation of national resources and human rights

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

63

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://davchsp.org.in/feedback-analysis-report/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1213

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

523

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- ♦ The college has devised a mechanism to assess and identify the differential learning levels of students. Periodic assessment methods like regular assignments, surprise tests, class presentations, and class engagement of students are used to assess the learning requirements of students.
- ♦ Remedial classes are held for the academically weak students. They are then re-evaluated on the basis of the syllabus covered in remedial classes.
- ♦ Simple language and practical examples are used for slow learners and are provided access to online material.
- ♦ Advanced Learners are provided additional guidance in the form of study material, to help them improve their results in University exam.
- ♦ Varied assessment methods like Mid-semester tests, term projects, viva-voce and internships, especially for PG students, help in discerning the levels of advancement in students' learning capacities and tracing their overall performance and progress.
- ♦ Regular feedback from the students helps the teachers identify their learning needs. Assignments, Group Discussions, Quiz contests and the like enable effective assessment of the learning levels of students.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1yUdOHn6U0e3q3D89SryqvCuyA-inwVtq/view?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1213	63

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- ♦ Varied assessment methods like Mid-semester tests, term projects, viva-voce and internships, especially for PG students, help in discerning the levels of advancement in students' learning capacities and tracing their overall performance and progress.
- ♦ Experiential learning, participative learning and problem-solving techniques are the main Student-centric methods used to make learning process more participative and hence effective. Theory is substantiated with practical and hands on knowledge so as to engage the students.
- ♦ Educational trips, industrial and field visits are routinely undertaken to offer a student-centric learning process. Lectures, workshops and interactive sessions are regularly organized by inviting experts in the respective subjects to enrich learning experience.
- ♦ Subject societies and clubs students keep the students actively engaged and to make learning collaborative and enhance their problem-solving abilities, managerial skills and critical thinking.
- ♦ The institute also facilitates independent thinking through seminars and competitions based on presentations wherein students present papers on contemporary topics that add considerably to their learning experience.
- ♦ Students are encouraged to think and analyze discussions and debates on current events
- ♦ Social, educational and environmental outreach activities organized under the aegis of Swachchata Committee, NCC, NSS, IIC, and Skill Development offer learning experiences through observation, interaction and active participation.
- ♦ Regular feedback from the students helps the teachers identify their learning needs. Assignments, Group Discussions, Quiz contests and the like enable effective assessment of the learning levels of students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	http://davchsp.org.in/college-activities/#1638163319478-8659a474-7c84

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- ♦ Keeping in line with the times, the need for ICT Tools has been realized well by the institution and it has equipped itself accordingly.
- ♦ ICT enabled tools are assimilated and integrated into the teaching-learning process of the college. These include :Wifi- enabled campus, desktop computers, printers and scanners in several departments and library, digitally – equipped Auditorium and LCD-LED projector equipped smart classrooms.
- ♦ Besides, there are four fully equipped computer labs and Licensed Software for teaching Communicative English.
- ♦ E-modules, prepared by teachers are available on college website for the convenience and benefit of the students. During most part of the session, when classes were held online, Science teachers used
- ♦ Teaching with Technology Week/ Fortnight is a regular feature, wherein extensive use of technology is made.
- ♦ The college library is computerized to a large extent and offers access to various digital resources subscribed through INFLIBNET and DELNET. Students as well as teachers can access any number of books and journals through these platforms.
- ♦ WhatsApp groups of individual classes created during Covid period are being used to make announcements, address queries and share information.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

63

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

837

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- ♦ Procedure for Internal Assessment is based on a combination of attendance, Mid-semester tests, assignments, class performance as per Panjab University syllabi for Theory and Practical papers.
- ♦ Class tests planned in advance as well as are conducted randomly throughout the session help the teachers to evaluate the performance of the students. They help in boosting their confidence, improving communication skills and the teachers to evaluate them
- ♦ Practical work is assigned to students to ensure a sound conceptual understanding of the subject. Students of M.Sc. (IT), MA and M Com. are routinely given term papers and projects to present in class.
- ♦ Some departments allot projects that are evaluated during Viva-voce at term end.
- ♦ Mid-Term examinations are conducted in each semester and the internal assessment of students is a cumulative score of their performance in exams, assignments, class

participation/interaction and attendance.

- ♦ Special tests are conducted for students who are unable to appear in the scheduled mid semester exams due to participation in Sports/ Extra Curricular activities/medical exigencies or due to other compelling reasons.
- ♦ During Covid-19 lockdown, online tests were conducted using online modes -Google Classroom, PPT/Audio/Video/Whatsapp. Online quiz and assignments were also given Google forms among various other mediums.
- ♦ Students are given several opportunities to improve their score throughout the session through additional assignments and presentations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- ♦ The college has a transparent and efficient system to deal with internal examination related grievances.
- ♦ At the very outset of the semester, students are guided through various components that make up their internal examination and assessment to help them track their performance all through.
- ♦ Information regarding the tentative schedule of Mid-Semester tests is circulated well in advance for students and faculty.
- ♦ Students are informed about the syllabus, Weightage and pattern of question paper for the tests.
- ♦ Once the syllabi are covered revision/remedial classes and doubt -clearing sessions are held.
- ♦ After evaluation, answer- sheets are shown to the students and their doubts regarding their scores, if any are cleared by the respective subject- teachers,
- ♦ Students, as were unable to appear in the Mid-Semester Tests due to participation in Sports/ Extra- curricular activities/ medical exigencies /other compelling reasons on the scheduled date, are given a special chance to appear at a later date.
- ♦ Classroom participation, regular attendance and assignments/ project work are also given equal weightage along with the marks of internal examination, giving the students an

opportunity to improve their score.

- ♦ Students are routinely guided about examination guidelines and schedule for payment of examination fee, allotment of admit cards and date sheet.
- ♦ However, in case of any grievance, students are free to access Dean, Examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://drive.google.com/file/d/1B0U19meuGJCpDlZDkPCilWqP2eke1wPU/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- ♦ The institution clearly displays Programme and Course Outcomes for all programmes offered on the college website and in the prospectus.
- ♦ The college prospectus describes the course outcomes of each programme in detail to help the students understand the learning outcomes.
- ♦ During the Orientation Program held in the beginning of the session, students are apprised of the targeted outcomes of their courses.
- ♦ Students are educated and provided with the detailed syllabus and course outcomes in each course along with the assessment strategy for each course in the beginning of the session by the teachers.
- ♦ Besides this, regular interaction with teachers, mentorship sessions and regularly updated information through both physical and virtual notice boards also helps the students clearly comprehend the outcomes.
- ♦ Orientation Programmes, Refresher Courses, Guest lectures and Faculty Development Programmes sensitize the faculty of the expected course outcomes.
- ♦ In addition, all the essential and updated information has been provided on institutional website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- ♦ There being varied set of outcomes and corresponding evaluation criteria for various programs, direct as well as indirect methods of assessment are used to gauge.
- ♦ These include feedback on curriculum, student satisfaction survey, besides feedback from teachers, parents and employers.
- ♦ All information pertaining to the progression of students to higher studies, qualifying competitive examinations, and the nature of their professional qualifications and achievements of the alumni are clear indicators of the level of attainment of Course and Programme Outcomes.
- ♦ Course outcomes mentioned in the syllabus of a particular course are kept in mind while setting question papers for Mid-Semester tests.
- ♦ Similarly performance of students in Internal and External Viva-voce is held to assess their level of understanding in the particular subject.
- ♦ Organization of events and competitions groom their leadership and managerial skills helping them to assess their skill-based knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://davchsp.org.in/merit-holder/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

386

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/spreadsheets/d/1qB4NepviT6a3wJuOYqg-DCoBtXaobVWfAU9KNQgKECg/edit?usp=sharing>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Date of Activity Name of the Activity August 30, 2021 Poster-making Competition to ,mark National Small Industries Day
September 08, 2021 International Literacy Day November 17, 2021 Workshop on Communication Skills April 23, 2022 Celebration of World Book & Copyright Day May 10, 2022 Workshop on How to Write a Research Paper

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- ♦ **Extension activities are carried out in the neighborhood community with the purpose of sensitizing students for social issues, for their all round development, and impact thereof.**
- ♦ **The NSS Units of the college remain vibrant and active throughout the session contributing to flagship programs of Government of India:**
 - ♦ **Swachh Bharat Abhiyan,**
 - ♦ **Swachhata Pakhwada, Swachhata Hi Seva,**
 - ♦ **Poshan Abhiyan,**
 - ♦ **Ek Bharat Shreshtha Bharat ,**
 - ♦ **Unnat Bharat Abhiyaan,**
 - ♦ **Fit India Movement,**
 - ♦ **AIDS Awareness,**
 - ♦ **Azaadi Ka Amrit Mahotsav,**
 - ♦ **Beti Bachao Beti Padhao,**
 - ♦ **Van Mahotsav etc.**
 - ♦ **Awareness regarding COVID**

File Description	Documents
Paste link for additional information	http://davchsp.org.in/college-activities/
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government

/ government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

33

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1089

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

05

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- ♦ The institution has facilities to ensure optimal utilization of physical infrastructure
- ♦ College has 40 well-furnished classrooms for conducting theory classes
- ♦ 23 Labs for subjects – Physics, Chemistry, Biology, Agriculture, Computer Science, Fine Arts, Music(Vocal & Instrumental), Home Science, Fashion Designing and Commerce
- ♦ All Classrooms have the provision of Wi-Fi/LAN connectivity and Internet access.
- ♦ 3 classrooms have multimedia projectors and screens.
- ♦ Hem Raj Kapoor Multi-Purpose, centrally Air-conditioned Auditorium with a seating capacity of 500 is used for functions involving larger gathering.
- ♦ The College has 2 ICT-enabled seminar halls for conducting seminars, workshops and extension lectures.
- ♦ IQAC Office, NCC Office and Computer Laboratories are equipped with ICT facilities and state-of-the-art equipment.
- ♦ Students as well staff can avail internet facility in Computer Department and library.
- ♦ College has subscribed to G-Suite for providing access to various specialized tools for education.
- ♦ College has a spacious library equipped with e-resources- INFLIBNET, DELNET, along with a separate reference section, a reading room and adequate seating facilities.
- ♦ Free Indoor & Outdoor Gym and Yoga facilities are also provided to the students.
- ♦ College Library has been equipped with 06 Air conditioners.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://davchsp.org.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives importance to overall development of students organizing various cultural activities, sports and games

on campus, offering following facilities:

- ♦ The college has a multimedia hall, and an open-air stage for various cultural and academic activities like College Annual Function, Youth Festival, Talent hunt competitions, Orientation Program for students, Farewells and various departmental events.
- ♦ The College and the Hostel have separate free gym and yoga facilities.
- ♦ Free online yoga classes are also held for staff and students for promoting health and overall well-being.
- ♦ The Department of Physical Education offers various facilities for sports and games such as a standard Athletic Track, Table Tennis, Badminton and Cricket.
- ♦ For Swimming, our institution has a tie-up with District Sports Office.
- ♦ Over the years, Sports wing has brought many laurels to the institution in national and international events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://davchsp.org.in/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://docs.google.com/document/d/1RVohn98pgcShG5Hf5rNMJ5LLODYVIKWT/edit?usp=sharelink&oid=108731210297735770400&rtpof=true&sd=true
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.4

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- ♦ College library is automated with integrated library management system software "Campus Analyzer" purchased from a Chandigarh based firm.
- ♦ The software has all the house-keeping operations in which database of books can be created and maintained.
- ♦ Software has an efficient circulation management system.
- ♦ Campus Analyzer maintains database of journals. It maintains Detailed Information of users.
- ♦ Software is designed with OPAC (Online Public Access Catalogue) service where users can look for the book or journal by author, title, year and publisher.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.57

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

53

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution provides adequate IT facilities

- ♦ ICT Facilities have been provided to all the departments and committees like hardware, software, teaching aids, e-Learning platform, networking equipment and regular service

support through AMC.

- ♦ Teachers use laptops/desktops, projectors, webcams and digital writing pads provided by the institution.
- ♦ College provides Internet/Wi-Fi infrastructure to staff and students.
- ♦ The College subscribed to G Suite-for-Education in July 2020 as an e-Learning portal with all its standard applications and tools for education during COVID.
- ♦ This Portal was used widely to reach the students during lockdown and is being used successfully for conducting classes in blended mode.
- ♦ College library is fully equipped with e-resources, namely, INFLIBNET and DELNET to serve the academic needs of the students and teachers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://davchsp.org.in/e-content/

4.3.2 - Number of Computers

94

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.10

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	VIEW FILE
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- ♦ Maintenance Committee, in their meeting, seek permission to call quotations for maintenance and upkeep of facilities.
- ♦ Thereafter the company with the lowest quotations is assigned the task of completing civil or repair work within the stipulated time period. The bills are compiled and signed by the committee before the final payment.
- ♦ Sports equipment are procured and maintained from college sports fund and grants.
- ♦ The institution offers comprehensive IT facilities- hardware, software, teaching aids, G-Suite, networking equipment and regular service support through AMC.
- ♦ Some of the Classrooms are equipped with necessary ICT tools and teachers use laptops/desktops, projectors, webcams and digital writing pads to impart quality education.
- ♦ The college provides optical fibre-based Internet/Wi-Fi infrastructure to have 24 X 7 accessibility.
- ♦ Periodic maintenance is facilitated for academic, administrative and infrastructural facilities like Air Conditioners, Intercoms, CCTVs, Water Purifiers, Printers, Generators, College Bus, etc through maintenance contracts.
- ♦ Maintenance of building, infrastructure repair, transportation facilities, cleaning of water tanks and refilling of fire extinguishers are undertaken periodically.

- ♦ College building is differently-abled friendly with ramps and provision to ensure classes at Ground Floor for the differently abled ones.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

79

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

81

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

53

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

53

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

46

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

36

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms

- ♦ Class Representatives are selected from all classes to form Student Central Association
- ♦ Student Central Association takes care of overall discipline on college campus and caters to the needs and concerns of students.
- ♦ They come together to help their fellow students through the existing online groups.
- ♦ The Association plays a crucial role in recommending student-friendly policies, social campaigns, mental health awareness and friendly- mentoring interactions throughout the year.
- ♦ Student Central Association contributes significantly in conducting; cultural events, celebration of national and cultural festivals.
- ♦ Students play a significant role in giving suggestions and feedback as they are part of the following Committees: IQAC, PTA, Feedback Committee, Skill Development Committee, Institution's Innovation Council, Anti-Ragging Committee, All Subject Societies, Student Mentors in Mentorship Groups, The Legal Literacy Club and Editorial Board of College Magazine Arya Kumar
- ♦

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

08

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- ♦ The institution is in the process of getting the Alumni Association registered.
- ♦ Every year an Alumni Meet is held to strengthen the bond between the alumnus and the alma-mater.
- ♦ The annual Alumni meet for the session 2021-22 was held on March 12, 2022.
- ♦ The Meet included performances that were enjoyed by the alumni and teachers.
- ♦ Several Alumni contribute routinely for the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

D.A.V. College, Hoshiarpur visualizes a society that guarantees peace, harmony, dignity, justice and equal opportunities for development of individuals and communities. The college aims at empowerment through higher education to all strata of society.

Mission

- To provide quality education to all individuals irrespective of their caste, creed and socio-economic status
- To facilitate the overall development of students, to inculcate ethical values and to produce dynamic and able minded youth.

Nature of Governance

1. The management plays a pro-active role while maintaining transparency in all activities related to decision making and resource mobilization.

2. The Principal being the Executive head facilitates liaison between the staff and the Management; the college, University and U.G.C.; also between the college and the community.

Perspective Plan

The Management has well-defined goals, both for short as well as long term.

- Infrastructure development, Introduction of New Courses Recruitment of Teaching and Non-teaching staff
- Extensive use of ICT in teaching and expansion of Research culture
- Research mobilization and Administrative Reforms are constantly on the Perspective Plan.

Decision making bodies

In the performance of these functions, Office superintendent, HoDs and Convenors of various Committees assist the Principal.

File Description	Documents
Paste link for additional information	https://davchsp.org.in/mission-vision/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- ♦ Examination Committee is duly constituted to ensure smooth conduct of examination- Internal as well as University examination, Practical examination, filling of internal assessment on University portal, to be precise.
- ♦ Examination Committee, in its meeting with the Principal, discuss the following issues related to the framework of examination:
 1. Proposed Date Sheet
 2. Setting of question papers
 3. Tentative Student Strength
 4. Duty chart for Invigilators
 5. Support Staff to Prepare Seating Arrangement
 6. Compilation of results
- ♦ Printing of Question Papers is done with Support from Printing Committee:

1. Quotations from different vendors for printing of answer sheets are called.
2. The quotation with least pricing is selected.

♦ Evaluation and Declaration of Result:

1. After completion of the exam, clerical staff submit the sheets to examination cell.
2. The date and venue for the marking of question papers is scheduled and conveyed to teachers.
3. Once this has been done, Awardv llists are submitted to the Examination Branch as pe rthe stipulated time frame.
4. On the basis of compiled data and attendance record, internal and external assessment is awarded to students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Introduction of BBA course: DAV College, Hoshiarpur is in Doaba region of Punjab, known for large- scale emigration of youth. A strategy was planned by College Development Council to introduce an innovative and job- oriented course to enhance employable skills. Hence BBA course was initiated in 2021-2022. The following steps were undertaken for this:

- ♦ Permission was sought from Management to initiate the course
- ♦ An application was sent to the affiliating University to seek permission to start BBA.
- ♦ An Inspection Committee was sent by the University for the purpose.
- ♦ A tentative time-table was prepared covering all papers and workload of all the teachers to check the requirement for new appointments.
- ♦ Apart from this, books related to the syllabi were purchased besides scrutinizing the books already available in library and relevance thereof.
- ♦ After the Inspection, the suggestions regarding the purchase of new books and appointment of teachers were implemented.
- ♦ The Compliance Report was then sent to University

authorities.

- ♦ Once the college got due approval to start the course, advertisements were given in newspapers regarding admission of students and appointment of faculty.
- ♦ The process of admission was carried out after thorough verification of students' eligibility and documents.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- ♦ The Principal of the institution being the Chief Executive, and the link between the Management and the institution ensures the execution of plans envisioned by the Management while providing the essential leadership.
- ♦ The Principal, in consultation with the Advisory Council, Registrar, Bursar and Deans, takes the major decisions related to the functioning of the college.
- ♦ All curricular aspects are delegated to the teaching faculty through the heads of teaching departments.
- ♦ Co-curricular activities are handled by Dean, ECA and the various clubs and their members.
- ♦ Secretarial, administrative, and financial services are regulated by the respective Branches with the assistance of other staff.
- ♦ The support staff plays a crucial role in managing and maintaining the infrastructure- library, Computer Centre, Sports facilities and laboratories.
- ♦ The cleaning, gardening and security services are institutional, but may be outsourced in case of requirement.

For new appointments

- ♦ Permission is sought from the Managing Committee and DPI (Colleges) to advertise Vacant posts daily newspapers and also on college website.
- ♦ Screening Committee screens the eligible candidates, who are then called for interview.

- ♦ Selection Panel is sought from Affiliating University as well as Punjab government.

Service Rules set by UGC, Panjab University and Punjab Government are followed.

File Description	Documents
Paste link for additional information	http://davchsp.org.in/committee/
Link to Organogram of the institution webpage	https://davchsp.org.in/about-2/#1573722715496-05d07f53-790a
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Response:

- ♦ Provident Fund deducted as per rules
- ♦ Group Insurance Scheme.
- ♦ Gratuity, leave encashment and post-retirement benefits.
- ♦ Award of Appreciation for outstanding service

- ♦ Free Gym and yoga facilities.
- ♦ Seminars & conferences for upgrading knowledge
- ♦ Retirement Party and gifts to Permanent Staff.
- ♦ Regular FDPs regarding Computers, Time Management, De-stressing
- ♦ Fee concession for employees' wards.
- ♦ Celebration of Festivals
- ♦ Well-furnished staff room
- ♦ Parking facility
- ♦ Uniform provided periodically to Support Staff.
- ♦ COVID Testing and Vaccination Camp for Reducing the spread of the pandemic
- ♦ Participation in Fit India Movement for To bring about behavioural changes and move towards a more physically active lifestyle.
- ♦ Workshop on Effective Communication Skills to inform, to express feelings, to imagine, to influence, and to meet social expectations.
- ♦ Workshop on online Teaching to empower teachers in achieving success in their academic environment by putting Computer-based skills into practice.
- ♦ Celebration of World Science Day to renew national and international commitment for the use of science for the benefit of societies
- ♦ Women's Day Celebration to honour women of all ages and races in the world

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	VIEW FILE

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- ♦ Performance appraisal of the teaching and non- teaching staff is in accordance with guidelines of UGC.
- ♦ Self -Assessment Proforma have been designed by IQAC which is to be submitted in the end of the academic session.
- ♦ The forms are then evaluated in detail by the Principal and randomly by the Management.
- ♦ Annual increments are awarded to staff members after the managing
- ♦ Remarkable work by the faculty members is recognized by giving them an Award for Appreciation.
- ♦ Results are calculated by Result Committee and sent to the Management.
- ♦ Committee for Career Advance Scheme (CAS) has been set up in the college for promotions to higher scale. Permission is sought from the governing body. Then the pre-screening committee approves the score as per rules after which panel of experts is invited from Panjab University. Due Approval from the screening committee is needed to send the case to DPI, Colleges, Punjab.
- ♦ Service books are updated regularly for all the concerned teaching and non- teaching staff members
- ♦ ACRs are also maintained for the Non - Teaching Staff and checked by the Managing Committee.
- ♦ Student Feedback, formal as well as informal, is integral to Performance Appraisal.

File Description	Documents
Paste link for additional information	http://davchsp.org.in/online-feedback-form/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly.

- ♦ To maintain accuracy and transparency of the financial statements of the institution, two types of audits are conducted in the college: An Internal audit is conducted at the direction of the college authorities by a certified Chartered Accountant appointed by the college. For the year 2021-22, it was done by Sh. Taranjit Singh, CA.
- ♦ All income and expenditure accounts are checked and verified by the CA.
- ♦ External audits are conducted by Auditor General, Punjab and Finance Department, Government of Punjab and when required.
- ♦ In case of any queries the auditor raises, the required documents are immediately provided to the CA (Internal/External) in the same audit process. The last external Audit was conducted in 2020 for the year 2018-19 and no major objections were raised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	VIEW FILE

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.46

File Description	Documents
Annual statements of accounts	VIEW FILE
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

♦ The sources of funds are as follows:

1. Deficit Grant-In-aid from Punjab Government .Utilization Certificate is submitted periodically to the office of the D.P.I. (Colleges) . In case of promotion revised claim is sent to the D.P.I. Office after a resolution is passed by the Managing Committee

2. College fee and hostel fee.Fee structure is decided according to the guidelines set by P.U. Chandigarh and Punjab Government. A part of it is sent to the affiliating University in the form of Affiliation fee, Examination fee etc.In case of the Self-financing courses, the fee is utilized for paying salary to the staff employed for teaching those classes.The fee collected thus is bifurcated into various accounts:

- ♦ Amalgamated Fund for Sports and Cultural activities,
- ♦ Miscellaneous Fund, Student- Aid Fund for financial support to deserving students,
- ♦ Building Fund for repair and maintenance,
- ♦ Development Fund for general development, Retiral Benefits Fund etc.

3. Various grants from government and non-government agencies.

4. Scholarships.

5. Rent from examinations held on the College premises by outside agencies.

6. Sponsorships.

7. Rent from commercial concerns operating from the institution

8. Sale of college prospectus.

10. Funds received as registration fees during workshops/seminars.

11. Alumni fund

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	VIEW FILE

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Digital Capacity Enhancement

- ♦ The focus of IQAC this year was on fortifying the digital competence of the staff. A workshop was organized on E-content Development aimed to empower Faculty Members in proficiently using e-resources and google applications for creating and tabulating e-content effectively .
- ♦ The scope of MIS system of the college was widened to incorporate more components of governance and data compilation for improving the system's overall efficiency and quality enhancement.

2. Setting up of Competitive Examination Cell -

- ♦ Many students opt to prepare for the various competitive exams. To provide access to proper coaching, IQAC established Competitive Examination Cell .
- ♦ Nearly 60 students from B.A., B.Sc., B.Com. final year applied for the course and 25 students were provided coaching.

3. Introduction of Skill Oriented Courses -Three skill oriented courses affiliated to Jagat Guru Nanak Dev Punjab State Open University, Patiala. were introduced:

(i) Certificate course in Accounting and Taxation

(ii) Certificate course in Organic Farming

(iii) Certificate course in Creative Writing and Content Development

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- ♦ To make curriculum delivery more effective, students are classified as slow and advanced learners based on their performance in internal exams and classroom participation.
- ♦ Bridge courses and Remedial classes are organized for the slow learners.
- ♦ Intra-departmental activities are organized to facilitate participative learning.
- ♦ Guest lectures by subject/ industry experts are organized to provide students with practical exposure and hands-on training.

Feedback Mechanism

- ♦ The college has devised an online feedback system to receive responses from all the stakeholders, including students, teachers, employers and parents.
- ♦ The feedback committee collects feedback through Google forms, the link of which is sent to all the stakeholders and is also available on the college website.
- ♦ The information collected is analysed by the feedback committee using pre-defined parameters and shared with the head of the institution.
- ♦ Consequently, suitable action is taken on the feedback.
- ♦ The detailed statement of year-wise analysis is posted on the website, and the suggestions received from the stakeholders are incorporated in relevant areas.

File Description	Documents
Paste link for additional information	http://davchsp.org.in/feedback-analysis-report/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://davchsp.org.in/wp-content/uploads/2022/12/AQAR2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Programs Conducted for Promotion of Gender Equity 2021-22

Sr.no.

Name of Activity

Date

No. of Participants

Female

Male

1

Celebration of Nutritious Week to create awareness about the importance of nutritious food in maintain a healthy lifestyle.

09th September 2021

16

08

2

Celebration of Poshan Maah by department of Home Science to discuss simple and nutritious recipes for everyday cooking.

29th September 2021

13

07

3

Celebration of National Daughters' Day to sensitise the students regarding Gender Equity.

25th October 2021

24

12

4

A Self Defense Training Programme for Girls to equip them with confidence in their physical strength.

28th February to 05th March 2022

23

06

5

Celebration of International Women's Day on the theme Gender Equality Today for A Sustainable Tomorrow for creating awareness.

08th March 2022

26

11

6

Mrs. (Prof.) P. L. Arora Memorial Scholarship for Girls to provide financial support to deserving and meritorious students.

12th May 2022

05

-

7

A Webinar was organized by Cell against Sexual Harassment and IQAC, DAV College, Hoshiarpur on the topic -Tackling Gender-based Violence with a view to sensitize them regarding the various forms of harassment and means to counter these.

28th May 2022

67

34

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1LeYRnBRgEzQrobWntsldCmFA6WG_vOTJ/edit?usp=sharing&oid=107395116029154751593&rtpof=true&sd=true
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- ♦ **Students are encouraged to encourage reduce, reuse and recycle plastics, and substitute them with biodegradable objects in the college premises.**
- ♦ **Solid waste management: Biodegradable wastes, generated from mess, kitchen, canteen and plant litters are collected and used for composting.**
- ♦ **After complete process of vermin-composting, it is used as manure in the lawns.**
- ♦ **Students and staff are educated on proper waste management practices through lectures, advertisement on notice boards, displaying slogan boards in the campus.**
- ♦ **Waste is collected on daily basis from various sources and is separated as dry and wet waste.**
- ♦ **Different Types of waste are generated from various sources like classrooms, laboratories, staffroom, office, toilet**

etc.

- ♦ **Liquid Waste Management:** The sewage water from entire college and hostel passes through underground pipe lines.
- ♦ **E-waste management:** The non-working computer spare parts and other non-working equipment are re-sold.
- ♦ **UPS Batteries** are recharged / repaired / exchanged by the suppliers. Waste compact discs are used by students in Best out of waste Lab.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- ♦ DAV College, Hoshiarpur is committed to the ideals envisioned in the philosophy of Swami Dayanand Saraswati with the conviction that the entire world is one family and, in the welfare of all, lies the welfare of the self.
- ♦ Students from the diverse socio-economic, cultural-linguistic backgrounds are admitted to the institution
- ♦ Financial support in the form of Fee concessions and scholarships to students of economically weaker sections are given.
- ♦ During COVID-19, NSS volunteers sensitized residents in nearby villages and collected funds to help the needy. Masks, soaps, sanitisers and immunity kits were also donated by the volunteers.
- ♦ Cultural inclusion remains a priority and we organize various programmes under NSS, Equal Opportunity Club, Career Counselling Cell, Swachhta Committee, Personality Development Club & Women Development Cell to motivate students to rise above the boundaries of gender, caste, colour and creed.
- ♦ Celebration of regional and national festivals- Independence Day, Republic Day, Lohri, Baisakhi, Basant Panchami, Green Holi and Diwali, helps us to celebrate the diversity of India.
- ♦ A sense of universal kinship, is promoted among all the social, cultural, regional and linguistic groups is encouraged to inculcate the spirit of ' Vasudhaiva Kutumbkum' .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- ♦ To promote the spirit of patriotism and commitment towards National integration, days such as Gandhi Jayanti, Constitution Day, National Voters' Day, International Day of Yoga, Republic Day, Rashtriya Ekta Diwas, Independence Day are celebrated.
- ♦ Fundamental Duties and Rights of Indian Citizens including Environment Consciousness, The Legal Literacy Cell, sensitizes students about their election rights and familiarizes them with the electoral process.
- ♦ To promote Swachh Bharat Abhiyan, awareness programmes based on ban on usage of plastics, cleanliness drives, Swachhta Pakhwada, etc. have been organized.
- ♦ Students participate in activities like Tree plantation drives, Plastic and Swachhta Awareness rallies, Drug awareness, Road Safety Awareness Campaigns, POSHAN Abhiyan and anti-tobacco pledge etc. with an aim to inculcate environment related consciousness among students.
- ♦ COVID Appropriate Behavior: To prevent the spread of COVID -19 virus and sensitize students and staff to follow COVID related appropriate behavior, several awareness activities were organized. These included: Immunization awareness campaign
- ♦ Sanitization drives have been conducted at regular intervals Distribution of masks, soaps, and sanitizers.
- ♦ Webinars and workshops to discuss myths and realities regarding COVID behavior Covid-19 safety protocol was followed as per the directives of the government

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://docs.google.com/document/d/1Tn-deBaNDpgkq-xA4GiQI4nAfmBGDvgD/edit?usp=share_link&oid=109709685041128079114&rtpof=true&sd=true
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- ♦ International days like UNO Day, International Women's Day, World Environment Day, AIDS Awareness Day, World Health Day, World Blood Donation Day, along with Indian Independence Day, Constitution Day, Voters Day, and Unity Day are celebrated.
- ♦ Institutional Committees like Swachhta, ICC, AIDS Awareness Committee/ Red Ribbon Club, NSS and NCC have been engaged in strengthening the multicultural fabric of India and to

cultivate universal humanism.

- ♦ NCC and NSS units organize camps in order to soak in the spirit of oneness. Cultural, linguistic and sartorial diversity in different states of India is celebrated to mark important days like Lohri, Basant, Baisakhi and Diwali.
- ♦ Environment Consciousness is integral to institutional vision of a healthy and robust system keeping in view the global concerns of Climate Change. Swachh Bharat Mission, has been carried out in letter and spirit by Swachhta Committee.
- ♦ World Environment Day, Earth Day and No Tobacco Day are celebrated very enthusiastically to create awareness about these socially relevant issues.
- ♦ Tree Plantation drives are undertaken in the institution.
- ♦ Programmmes are organized to mark the days of social relevance like 'Poshan Mah' 'Beti Bachao, Beti Padhao' and 'Eco Diwali'.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice-1

Promotion of the Culture and Heritage of Punjab

- ♦ Patriotism and passion for the heritage and culture of Punjab is inculcated through participation in Youth & Heritage Festival.
- ♦ They are trained in folk instruments of Punjab, Folk singing, Ladies traditional songs, folk dances of Punjab - Gidha, Bhangra and Jhoomar- by professional coaches.
- ♦ Students visit museums and religious places and Shrines for learning about the culture and heritage of Punjab.
- ♦ Students are trained in the field for Mehndi -designing,

Rangoli- making and embroidery as these skills are helpful in providing them with employment opportunities.

Practice-2

Decentralization through a Network of Committees

- ♦ The institution promotes the tradition of decentralization and participative management for democratic functioning.
- ♦ Functions and duties are allocated by grouping teachers under various committees wherein they are assigned a specific task.
- ♦ Each and every member is involved in one or the other committee.
- ♦ Thirty- one committees look after Curricular Aspects, Teaching, Learning & Evaluation, Research, Innovation & Extension, Infrastructure & Learning Resources, Student Support & Progression, Governance, Leadership & Management and Institutional Value & Social Responsibility.
- ♦ During a Function, Committees are formed for performing specific functions. Non- teaching staff are also assigned duties in various committees.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Development of Students' Personality

- ♦ All- round development is ensured by integrating curricular, extra- curricular and sports.
- ♦ Tutorials and personality development classes are held regularly.
- ♦ To make students employable, Competition Cell has been constituted.
- ♦ Opportunities for participation in Extra- curricular activities- Intra- college and Departmental activities,

Youth and Heritage Festival, Inter- college Competitions and Sports tournaments.

- ♦ Students' Central Association is formed regularly, which provides them with Organizational Skills and Leadership quality, besides imbining them with a sense of responsibility.
- ♦ Through NCC, NSS and Red Ribbon Club, students are trained to participate in Extension and outreach activities
- ♦ The physical well- being of students is ensured through participation in Sports. Annual Athletic Meet is held every year wherein a large number of students participate in a host of events. Yoga and meditation camp, besides workshops on self- defense are organized.
- ♦ We take pride in the fact that our vision of empowerment of youth through education has borne fruit in creating a pool of environment conscious, socially responsible citizens who remain spiritually bonded to the college throughout their life. This is a unique attribute distinctive to D.A.V. College, Hoshiarpur

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Steps taken by the institution to ensure effective curriculum delivery through a well-planned and documentation process are as follows:

- ♦ The Semester-wise academic calendar, prepared by university, is strictly adhered to by the college.
- ♦ Before the commencement of academic session, IQAC prepares an action plan.
- ♦ Departmental meetings and Meetings of Academic Council of college are held at the beginning of the academic year to discuss the distribution of syllabus. Theory & Practical classes are held according to Time-Table, which is displayed on students' and staff Notice Board.
- ♦ The Examination Branch plans House tests well in advance.
- ♦ Course outcomes are clearly conveyed to the students in the beginning of the session.
- ♦ Conventional teaching is blended with use of ICT to make teaching- learning more learner-centric and the schedule for different departments and classes is prepared.
- ♦ Classroom teaching is supplemented with seminars, workshops, guest lectures, group discussions, tutorials, quiz, and paper presentations, Educational trips, Excursions and Industrial visits by the students.
- ♦ For slow learners remedial classes are arranged whereas special coaching sessions are imparted for advanced learners to meet academic and career prospects.
- ♦ Question Banks are provided to students so that they perform better.
- ♦ The College Library provides teachers and students with necessary learning resources for effective delivery of curriculum.
- ♦ Various skill-based programmes are introduced to strengthen the practical knowledge.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://davchsp.org.in/college-activities/#1638163319478-8659a474-7c84

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- ♦ The college being affiliated to Panjab University follows the academic calendar of the affiliating university which acts as a planner for the college to design the entire academic and co-academic activities in the college.
- ♦ The college follows the timeline given in the academic calendar of with regards to admission to various courses and programs, fee, semester exams, teaching schedule, and vacations.
- ♦ An Orientation Program is organized immediately after the commencement of classes, wherein code of conduct for students, academics,
- ♦ Sports and Extra- curricular activities and various facilities available for students are discussed in depth. Workload of teachers is allocated as per University and State govt. rules.
- ♦ Attendance registers are duly maintained by all teachers. College carries out Continuous Internal Evaluation (CIE) regularly through multiple modes.
- ♦ The academic growth of the students is monitored through well-planned class and mid-semester tests. The strengths and weaknesses of the students are discussed with them after the tests.
- ♦ In addition to this project works, assignments, seminars add quizzes supplement the classroom teaching. The institution adopts an inclusive environment for the overall growth of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution

B. Any 3 of the above

participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
--	--

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The students are made aware of cross -cutting issues like Gender, environment, human values and professional ethics through various courses of study:

Department of Political Science deliberates upon:

- ♦ emerging issues like international summits regarding environment, Gender & Peace and Sustainable Development Goals
- ♦ Recent Debates on Modernity & gender, and its relevance
- ♦ India's Environment Policy vis- a vis Climate Change & India's role in international and domestic law on climate change

Department of History: Discusses the Feminist Movement-history and contemporary relevance

Department of Physical Education

Emphasizes on Factors affecting development of personality and need for environment protection

Department of Sociology

- ♦ Prepares students to understand the perspective of the marginalized sections like gender and race.
- ♦ Introduces the problems related to social disorganization and exposes students to understand social realities related to domestic violence, patriarchy and problems of working women.

Departments of English, Hindi and Punjabi

- ♦ Literature helps students to develop new ideas about history, society and culture. It nurtures aesthetic sensibility and instills in them an appreciation of art and culture.
- ♦ Inculcates nationalism and patriotism spreading awareness against race, gender, slavery and prejudices. Racial discrimination, judicial activism, conservation of national resources and human rights

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**04**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships**63**

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://davchsp.org.in/feedback-analysis-report/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1213

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

523

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- ♦ The college has devised a mechanism to assess and identify the differential learning levels of students.

Periodic assessment methods like regular assignments, surprise tests, class presentations, and class engagement of students are used to assess the learning requirements of students.

- ♦ Remedial classes are held for the academically weak students. They are then re-evaluated on the basis of the syllabus covered in remedial classes.
- ♦ Simple language and practical examples are used for slow learners and are provided access to online material.
- ♦ Advanced Learners are provided additional guidance in the form of study material, to help them improve their results in University exam.
- ♦ Varied assessment methods like Mid-semester tests, term projects, viva-voce and internships, especially for PG students, help in discerning the levels of advancement in students' learning capacities and tracing their overall performance and progress.
- ♦ Regular feedback from the students helps the teachers identify their learning needs. Assignments, Group Discussions, Quiz contests and the like enable effective assessment of the learning levels of students.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1yUdOHn6U0e3q3D89SryqvCuyA-inwVtq/view?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1213	63

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- ♦ Varied assessment methods like Mid-semester tests, term projects, viva-voce and internships, especially for PG

students, help in discerning the levels of advancement in students' learning capacities and tracing their overall performance and progress.

- ♦ Experiential learning, participative learning and problem-solving techniques are the main Student-centric methods used to make learning process more participative and hence effective. Theory is substantiated with practical and hands on knowledge so as to engage the students.
- ♦ Educational trips, industrial and field visits are routinely undertaken to offer a student-centric learning process. Lectures, workshops and interactive sessions are regularly organized by inviting experts in the respective subjects to enrich learning experience.
- ♦ Subject societies and clubs students keep the students actively engaged and to make learning collaborative and enhance their problem-solving abilities, managerial skills and critical thinking.
- ♦ The institute also facilitates independent thinking through seminars and competitions based on presentations wherein students present papers on contemporary topics that add considerably to their learning experience.
- ♦ Students are encouraged to think and analyze discussions and debates on current events
- ♦ Social, educational and environmental outreach activities organized under the aegis of Swachhata Committee, NCC, NSS, IIC, and Skill Development offer learning experiences through observation, interaction and active participation.
- ♦ Regular feedback from the students helps the teachers identify their learning needs. Assignments, Group Discussions, Quiz contests and the like enable effective assessment of the learning levels of students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	http://davchsp.org.in/college-activities/#1638163319478-8659a474-7c84

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- ♦ Keeping in line with the times, the need for ICT Tools

has been realized well by the institution and it has equipped itself accordingly.

- ♦ ICT enabled tools are assimilated and integrated into the teaching-learning process of the college. These include :Wifi- enabled campus, desktop computers, printers and scanners in several departments and library, digitally - equipped Auditorium and LCD-LED projector equipped smart classrooms.
- ♦ Besides, there are four fully equipped computer labs and Licensed Software for teaching Communicative English.
- ♦ E-modules, prepared by teachers are available on college website for the convenience and benefit of the students. During most part of the session, when classes were held online, Science teachers used
- ♦ Teaching with Technology Week/ Fortnight is a regular feature, wherein extensive use of technology is made.
- ♦ The college library is computerized to a large extent and offers access to various digital resources subscribed through INFLIBNET and DELNET. Students as well as teachers can access any number of books and journals through these platforms.
- ♦ WhatsApp groups of individual classes created during Covid period are being used to make announcements, address queries and share information.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

63

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

837

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- ♦ Procedure for Internal Assessment is based on a combination of attendance, Mid-semester tests, assignments, class performance as per Panjab University syllabi for Theory and Practical papers.
- ♦ Class tests planned in advance as well as are conducted randomly throughout the session help the teachers to evaluate the performance of the students. They help in boosting their confidence, improving communication skills and the teachers to evaluate them
- ♦ Practical work is assigned to students to ensure a sound conceptual understanding of the subject. Students of M.Sc. (IT), MA and M Com. are routinely given term papers and projects to present in class.
- ♦ Some departments allot projects that are evaluated during Viva-voce at term end.
- ♦ Mid-Term examinations are conducted in each semester and the internal assessment of students is a cumulative score of their performance in exams, assignments, class participation/interaction and attendance.
- ♦ Special tests are conducted for students who are unable to appear in the scheduled mid semester exams due to participation in Sports/ Extra Curricular activities/medical exigencies or due to other compelling reasons.
- ♦ During Covid-19 lockdown, online tests were conducted using online modes -Google Classroom, PPT/Audio/Video/Whatsapp. Online quiz and assignments were also given Google forms among various other mediums.
- ♦ Students are given several opportunities to improve their score throughout the session through additional assignments and presentations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- ♦ The college has a transparent and efficient system to deal with internal examination related grievances.
- ♦ At the very outset of the semester, students are guided through various components that make up their internal examination and assessment to help them track their performance all through.
- ♦ Information regarding the tentative schedule of Mid-Semester tests is circulated well in advance for students and faculty.
- ♦ Students are informed about the syllabus, Weightage and pattern of question paper for the tests.
- ♦ Once the syllabi are covered revision/remedial classes and doubt -clearing sessions are held.
- ♦ After evaluation, answer- sheets are shown to the students and their doubts regarding their scores, if any are cleared by the respective subject- teachers,
- ♦ Students, as were unable to appear in the Mid-Semester Tests due to participation in Sports/ Extra- curricular activities/ medical exigencies /other compelling reasons on the scheduled date, are given a special chance to appear at a later date.
- ♦ Classroom participation, regular attendance and assignments/ project work are also given equal weightage along with the marks of internal examination, giving the students an opportunity to improve their score.
- ♦ Students are routinely guided about examination guidelines and schedule for payment of examination fee, allotment of admit cards and date sheet.
- ♦ However, in case of any grievance, students are free to access Dean, Examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://drive.google.com/file/d/1B0U19meuGJCpDlZDkPCilWqP2eke1wPU/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- ♦ The institution clearly displays Programme and Course Outcomes for all programmes offered on the college website and in the prospectus.
- ♦ The college prospectus describes the course outcomes of each programme in detail to help the students understand the learning outcomes.
- ♦ During the Orientation Program held in the beginning of the session, students are apprised of the targeted outcomes of their courses.
- ♦ Students are educated and provided with the detailed syllabus and course outcomes in each course along with the assessment strategy for each course in the beginning of the session by the teachers.
- ♦ Besides this, regular interaction with teachers, mentorship sessions and regularly updated information through both physical and virtual notice boards also helps the students clearly comprehend the outcomes.
- ♦ Orientation Programmes, Refresher Courses, Guest lectures and Faculty Development Programmes sensitize the faculty of the expected course outcomes.
- ♦ In addition, all the essential and updated information has been provided on institutional website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the

institution.

- ♦ There being varied set of outcomes and corresponding evaluation criteria for various programs, direct as well as indirect methods of assessment are used to gauge.
- ♦ These include feedback on curriculum, student satisfaction survey, besides feedback from teachers, parents and employers.
- ♦ All information pertaining to the progression of students to higher studies, qualifying competitive examinations, and the nature of their professional qualifications and achievements of the alumni are clear indicators of the level of attainment of Course and Programme Outcomes.
- ♦ Course outcomes mentioned in the syllabus of a particular course are kept in mind while setting question papers for Mid-Semester tests.
- ♦ Similarly performance of students in Internal and External Viva-voce is held to assess their level of understanding in the particular subject.
- ♦ Organization of events and competitions groom their leadership and managerial skills helping them to assess their skill-based knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://davchsp.org.in/merit-holder/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

386

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://docs.google.com/spreadsheets/d/1qB4NepviT6a3wJuOYqg-DCoBtXaobVWfAU9KNQgKECg/edit?usp=sharing>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Date of Activity Name of the Activity August 30, 2021 Poster-making Competition to mark National Small Industries Day
September 08, 2021 International Literacy Day November 17, 2021 Workshop on Communication Skills April 23, 2022 Celebration of World Book & Copyright Day May 10, 2022 Workshop on How to Write a Research Paper

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- ♦ **Extension activities are carried out in the neighborhood community with the purpose of sensitizing students for social issues, for their all round development, and impact thereof.**
- ♦ **The NSS Units of the college remain vibrant and active throughout the session contributing to flagship programs of Government of India:**
 - ♦ **Swachh Bharat Abhiyan,**
 - ♦ **Swachhata Pakhwada, Swachhata Hi Seva,**
 - ♦ **Poshan Abhiyan,**
 - ♦ **Ek Bharat Shreshtha Bharat ,**
 - ♦ **Unnat Bharat Abhiyaan,**
 - ♦ **Fit India Movement,**
 - ♦ **AIDS Awareness,**
 - ♦ **Azaadi Ka Amrit Mahotsav,**
 - ♦ **Beti Bachao Beti Padhao,**
 - ♦ **Van Mahotsav etc.**
 - ♦ **Awareness regarding COVID**

File Description	Documents
Paste link for additional information	http://davchsp.org.in/college-activities/
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

33

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1089

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year****05**

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year****0**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- ♦ **The institution has facilities to ensure optimal utilization of physical infrastructure**
- ♦ **College has 40 well-furnished classrooms for conducting**

theory classes

- ♦ 23 Labs for subjects - Physics, Chemistry, Biology, Agriculture, Computer Science, Fine Arts, Music (Vocal & Instrumental), Home Science, Fashion Designing and Commerce
- ♦ All Classrooms have the provision of Wi-Fi/LAN connectivity and Internet access.
- ♦ 3 classrooms have multimedia projectors and screens.
- ♦ Hem Raj Kapoor Multi-Purpose, centrally Air-conditioned Auditorium with a seating capacity of 500 is used for functions involving larger gathering.
- ♦ The College has 2 ICT-enabled seminar halls for conducting seminars, workshops and extension lectures.
- ♦ IQAC Office, NCC Office and Computer Laboratories are equipped with ICT facilities and state-of-the-art equipment.
- ♦ Students as well staff can avail internet facility in Computer Department and library.
- ♦ College has subscribed to G-Suite for providing access to various specialized tools for education.
- ♦ College has a spacious library equipped with e-resources- INFLIBNET, DELNET, along with a separate reference section, a reading room and adequate seating facilities.
- ♦ Free Indoor & Outdoor Gym and Yoga facilities are also provided to the students.
- ♦ College Library has been equipped with 06 Air conditioners.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://davchsp.org.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives importance to overall development of students organizing various cultural activities, sports and games on campus, offering following facilities:

- ♦ The college has a multimedia hall, and an open-air stage for various cultural and academic activities like College Annual Function, Youth Festival, Talent hunt competitions, Orientation Program for students, Farewells

and various departmental events.

- ♦ The College and the Hostel have separate free gym and yoga facilities.
- ♦ Free online yoga classes are also held for staff and students for promoting health and overall well-being.
- ♦ The Department of Physical Education offers various facilities for sports and games such as a standard Athletic Track, Table Tennis, Badminton and Cricket.
- ♦ For Swimming, our institution has a tie-up with District Sports Office.
- ♦ Over the years, Sports wing has brought many laurels to the institution in national and international events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://davchsp.org.in/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://docs.google.com/document/d/1RVohn98pgcShG5Hf5rNMJ5LLODYVIKWT/edit?usp=share_link&ouid=108731210297735770400&rtpof=true&sd=true
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.4

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- ♦ College library is automated with integrated library management system software "Campus Analyzer" purchased from a Chandigarh based firm.
- ♦ The software has all the house-keeping operations in which database of books can be created and maintained.
- ♦ Software has an efficient circulation management system.
- ♦ Campus Analyzer maintains database of journals. It maintains Detailed Information of users.
- ♦ Software is designed with OPAC (Online Public Access Catalogue) service where users can look for the book or journal by author, title, year and publisher.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.57

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

53

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution provides adequate IT facilities

- ♦ ICT Facilities have been provided to all the departments and committees like hardware, software, teaching aids, e-Learning platform, networking equipment and regular

service support through AMC.

- ♦ Teachers use laptops/desktops, projectors, webcams and digital writing pads provided by the institution.
- ♦ College provides Internet/Wi-Fi infrastructure to staff and students.
- ♦ The College subscribed to G Suite-for-Education in July 2020 as an e-Learning portal with all its standard applications and tools for education during COVID.
- ♦ This Portal was used widely to reach the students during lockdown and is being used successfully for conducting classes in blended mode.
- ♦ College library is fully equipped with e-resources, namely, INFLIBNET and DELNET to serve the academic needs of the students and teachers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://davchsp.org.in/e-content/

4.3.2 - Number of Computers

94

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**11.10**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- ♦ Maintenance Committee, in their meeting, seek permission to call quotations for maintenance and upkeep of facilities.
- ♦ Thereafter the company with the lowest quotations is assigned the task of completing civil or repair work within the stipulated time period. The bills are compiled and signed by the committee before the final payment.
- ♦ Sports equipment are procured and maintained from college sports fund and grants.
- ♦ The institution offers comprehensive IT facilities- hardware, software, teaching aids, G-Suite, networking equipment and regular service support through AMC.
- ♦ Some of the Classrooms are equipped with necessary ICT tools and teachers use laptops/desktops, projectors, webcams and digital writing pads to impart quality education.
- ♦ The college provides optical fibre-based Internet/Wi-Fi infrastructure to have 24 X 7 accessibility.
- ♦ Periodic maintenance is facilitated for academic, administrative and infrastructural facilities like Air Conditioners, Intercoms, CCTVs, Water Purifiers, Printers, Generators, College Bus, etc through

maintenance contracts.

- ♦ Maintenance of building, infrastructure repair, transportation facilities, cleaning of water tanks and refilling of fire extinguishers are undertaken periodically.
- ♦ College building is differently-abled friendly with ramps and provision to ensure classes at Ground Floor for the differently abled ones.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

79

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

81

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

53

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

53

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

46

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

36

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms

- ♦ Class Representatives are selected from all classes to form Student Central Association
- ♦ Student Central Association takes care of overall discipline on college campus and caters to the needs and concerns of students.
- ♦ They come together to help their fellow students through the existing online groups.
- ♦ The Association plays a crucial role in recommending student-friendly policies, social campaigns, mental health awareness and friendly- mentoring interactions throughout the year.
- ♦ Student Central Association contributes significantly in conducting; cultural events, celebration of national and cultural festivals.
- ♦ Students play a significant role in giving suggestions and feedback as they are part of the following Committees: IQAC, PTA, Feedback Committee, Skill Development Committee, Institution's Innovation Council, Anti-Ragging Committee, All Subject Societies, Student Mentors in Mentorship Groups, The Legal Literacy Club and Editorial Board of College Magazine Arya Kumar
- ♦

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

08

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- ♦ The institution is in the process of getting the Alumni Association registered.
- ♦ Every year an Alumni Meet is held to strengthen the bond between the alumnus and the alma-mater.
- ♦ The annual Alumni meet for the session 2021-22 was held on March 12, 2022.
- ♦ The Meet included performances that were enjoyed by the alumni and teachers.
- ♦ Several Alumni contribute routinely for the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

D.A.V. College, Hoshiarpur visualizes a society that guarantees peace, harmony, dignity, justice and equal opportunities for development of individuals and communities. The college aims at empowerment through higher education to all strata of society.

Mission

- To provide quality education to all individuals irrespective of their caste, creed and socio-economic status
- To facilitate the overall development of students, to inculcate ethical values and to produce dynamic and able minded youth.

Nature of Governance

1. The management plays a pro-active role while maintaining transparency in all activities related to decision making and resource mobilization.

2. The Principal being the Executive head facilitates liaison between the staff and the Management; the college, University and U.G.C.; also between the college and the community.

Perspective Plan

The Management has well-defined goals, both for short as well as long term.

- Infrastructure development, Introduction of New Courses
Recruitment of Teaching and Non-teaching staff
- Extensive use of ICT in teaching and expansion of Research culture
- Research mobilization and Administrative Reforms are constantly on the Perspective Plan.

Decision making bodies

In the performance of these functions, Office superintendent, HoDs and Convenors of various Committees assist the Principal.

File Description	Documents
Paste link for additional information	https://davchsp.org.in/mission-vision/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- ♦ Examination Committee is duly constituted to ensure smooth conduct of examination- Internal as well as University examination, Practical examination, filling of internal assessment on University portal, to be precise.
- ♦ Examination Committee, in its meeting with the Principal, discuss the following issues related to the framework of examination:
 1. Proposed Date Sheet
 2. Setting of question papers
 3. Tentative Student Strength
 4. Duty chart for Invigilators
 5. Support Staff to Prepare Seating Arrangement
 6. Compilation of results
- ♦ Printing of Question Papers is done with Support from Printing Committee:

1. Quotations from different vendors for printing of answer sheets are called.
2. The quotation with least pricing is selected.

♦ Evaluation and Declaration of Result:

1. After completion of the exam, clerical staff submit the sheets to examination cell.
2. The date and venue for the marking of question papers is scheduled and conveyed to teachers.
3. Once this has been done, Awardv llists are submitted to the Examination Branch as pe rthe stipulated time frame.
4. On the basis of compiled data and attendance record, internal and external assessment is awarded to students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Introduction of BBA course: DAV College, Hoshiarpur is in Doaba region of Punjab, known for large- scale emigration of youth. A strategy was planned by College Development Council to introduce an innovative and job- oriented course to enhance employable skills. Hence BBA course was initiated in 2021-2022. The following steps were undertaken for this:

- ♦ Permission was sought from Management to initiate the course
- ♦ An application was sent to the affiliating University to seek permission to start BBA.
- ♦ An Inspection Committee was sent by the University for the purpose.
- ♦ A tentative time-table was prepared covering all papers and workload of all the teachers to check the requirement for new appointments.
- ♦ Apart from this, books related to the syllabi were purchased besides scrutinizing the books already available in library and relevance thereof.
- ♦ After the Inspection, the suggestions regarding the purchase of new books and appointment of teachers were

implemented.

- ♦ The Compliance Report was then sent to University authorities.
- ♦ Once the college got due approval to start the course, advertisements were given in newspapers regarding admission of students and appointment of faculty.
- ♦ The process of admission was carried out after thorough verification of students' eligibility and documents.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- ♦ The Principal of the institution being the Chief Executive, and the link between the Management and the institution ensures the execution of plans envisioned by the Management while providing the essential leadership.
- ♦ The Principal, in consultation with the Advisory Council, Registrar, Bursar and Deans, takes the major decisions related to the functioning of the college.
- ♦ All curricular aspects are delegated to the teaching faculty through the heads of teaching departments.
- ♦ Co-curricular activities are handled by Dean, ECA and the various clubs and their members.
- ♦ Secretarial, administrative, and financial services are regulated by the respective Branches with the assistance of other staff.
- ♦ The support staff plays a crucial role in managing and maintaining the infrastructure- library, Computer Centre, Sports facilities and laboratories.
- ♦ The cleaning, gardening and security services are institutional, but may be outsourced in case of requirement.

For new appointments

- ♦ Permission is sought from the Managing Committee and DPI (Colleges) to advertise Vacant posts daily

newspapers and also on college website.

- ♦ Screening Committee screens the eligible candidates, who are then called for interview.
- ♦ Selection Panel is sought from Affiliating University as well as Punjab government.

Service Rules set by UGC, Panjab University and Punjab Government are followed.

File Description	Documents
Paste link for additional information	http://davchsp.org.in/committee/
Link to Organogram of the institution webpage	https://davchsp.org.in/about-2/#1573722715496-05d07f53-790a
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Response :

- ♦ Provident Fund deducted as per rules
- ♦ Group Insurance Scheme.

- ♦ Gratuity, leave encashment and post- retirement benefits.
- ♦ Award of Appreciation for outstanding service
- ♦ Free Gym and yoga facilities.
- ♦ Seminars & conferences for upgrading knowledge
- ♦ Retirement Party and gifts to Permanent Staff.
- ♦ Regular FDPs regarding Computers, Time Management, De-stressing
- ♦ Fee concession for employees' wards.
- ♦ Celebration of Festivals
- ♦ Well- furnished staff room
- ♦ Parking facility
- ♦ Uniform provided periodically to Support Staff.
- ♦ COVID Testing and Vaccination Camp for Reducing the spread of the pandemic
- ♦ Participation in Fit India Movement for To bring about behavioural changes and move towards a more physically active lifestyle.
- ♦ Workshop on Effective Communication Skills to inform, to express feelings, to imagine, to influence, and to meet social expectations.
- ♦ Workshop on online Teaching to empower teachers in achieving success in their academic environment by putting Computer-based skills into practice.
- ♦ Celebration of World Science Day to renew national and international commitment for the use of science for the benefit of societies
- ♦ Women's Day Celebration to honour women of all ages and races in the world

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the

year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File
6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year	
07	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File
6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)	
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year	
03	

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- ♦ Performance appraisal of the teaching and non- teaching staff is in accordance with guidelines of UGC.
- ♦ Self -Assessment Proforma have been designed by IQAC which is to be submitted in the end of the academic session.
- ♦ The forms are then evaluated in detail by the Principal and randomly by the Management.
- ♦ Annual increments are awarded to staff members after the managing
- ♦ Remarkable work by the faculty members is recognized by giving them an Award for Appreciation.
- ♦ Results are calculated by Result Committee and sent to the Management.
- ♦ Committee for Career Advance Scheme (CAS) has been set up in the college for promotions to higher scale. Permission is sought from the governing body. Then the pre-screening committee approves the score as per rules after which panel of experts is invited from Panjab University. Due Approval from the screening committee is needed to send the case to DPI, Colleges, Punjab.
- ♦ Service books are updated regularly for all the concerned teaching and non- teaching staff members
- ♦ ACRs are also maintained for the Non - Teaching Staff and checked by the Managing Committee.
- ♦ Student Feedback, formal as well as informal, is integral to Performance Appraisal.

File Description	Documents
Paste link for additional information	http://davchsp.org.in/online-feedback-form/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly.

- ♦ To maintain accuracy and transparency of the financial statements of the institution, two types of audits are conducted in the college: An Internal audit is conducted at the direction of the college authorities by a certified Chartered Accountant appointed by the college. For the year 2021-22, it was done by Sh. Taranjit Singh, CA.
- ♦ All income and expenditure accounts are checked and verified by the CA.
- ♦ External audits are conducted by Auditor General, Punjab and Finance Department, Government of Punjab and when required.
- ♦ In case of any queries the auditor raises, the required documents are immediately provided to the CA (Internal/External) in the same audit process. The last external Audit was conducted in 2020 for the year 2018-19 and no major objections were raised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.46

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

♦ The sources of funds are as follows:

1. Deficit Grant-In-aid from Punjab Government .Utilization Certificate is submitted periodically to the office of the D.P.I. (Colleges). In case of promotion revised claim is sent to the D.P.I. Office after a resolution is passed by the Managing Committee

2. College fee and hostel fee.Fee structure is decided according to the guidelines set by P.U. Chandigarh and Punjab Government. A part of it is sent to the affiliating University in the form of Affiliation fee, Examination fee etc.In case of the Self- financing courses, the fee is utilized for paying salary to the staff employed for teaching those classes.The fee collected thus is bifurcated into various accounts:

- ♦ Amalgamated Fund for Sports and Cultural activities,
- ♦ Miscellaneous Fund, Student- Aid Fund for financial support to deserving students,
- ♦ Building Fund for repair and maintenance,
- ♦ Development Fund for general development, Retiral Benefits Fund etc.

3. Various grants from government and non-government agencies.

4. Scholarships.

5. Rent from examinations held on the College premises by outside agencies.

6. Sponsorships.

7. Rent from commercial concerns operating from the institution
8. Sale of college prospectus.
10. Funds received as registration fees during workshops/seminars.
11. Alumni fund

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Digital Capacity Enhancement

- ♦ The focus of IQAC this year was on fortifying the digital competence of the staff. A workshop was organized on E-content Development aimed to empower Faculty Members in proficiently using e-resources and google applications for creating and tabulating e-content effectively .
- ♦ The scope of MIS system of the college was widened to incorporate more components of governance and data compilation for improving the system's overall efficiency and quality enhancement.

2. Setting up of Competitive Examination Cell -

- ♦ Many students opt to prepare for the various competitive exams. To provide access to proper coaching, IQAC established Competitive Examination Cell .
- ♦ Nearly 60 students from B.A., B.Sc., B.Com. final year applied for the course and 25 students were provided coaching.

3. Introduction of Skill Oriented Courses -Three skill oriented courses affiliated to Jagat Guru Nanak Dev Punjab State Open University, Patiala. were introduced:

(i) Certificate course in Accounting and Taxation

(ii) Certificate course in Organic Farming

(iii) Certificate course in Creative Writing and Content Development

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- ♦ To make curriculum delivery more effective, students are classified as slow and advanced learners based on their performance in internal exams and classroom participation.
- ♦ Bridge courses and Remedial classes are organized for the slow learners.
- ♦ Intra-departmental activities are organized to facilitate participative learning.
- ♦ Guest lectures by subject/ industry experts are organized to provide students with practical exposure and hands-on training.

Feedback Mechanism

- ♦ The college has devised an online feedback system to receive responses from all the stakeholders, including students, teachers, employers and parents.
- ♦ The feedback committee collects feedback through Google forms, the link of which is sent to all the stakeholders and is also available on the college website.
- ♦ The information collected is analysed by the feedback committee using pre-defined parameters and shared with the head of the institution.
- ♦ Consequently, suitable action is taken on the feedback.
- ♦ The detailed statement of year-wise analysis is posted on the website, and the suggestions received from the stakeholders are incorporated in relevant areas.

File Description	Documents
Paste link for additional information	http://davchsp.org.in/feedback-analysis-report/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://davchsp.org.in/wp-content/uploads/2022/12/AQAR2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Programs Conducted for Promotion of Gender Equity 2021-22

Sr.no.

Name of Activity

Date	
No. of Participants	
Female	
Male	
1	
Celebration of Nutritious Week to create awareness about the importance of nutritious food in maintain a healthy lifestyle.	
09th September 2021	
16	
08	
2	
Celebration of Poshan Maah by department of Home Science to discuss simple and nutritious recipes for everyday cooking.	
29th September 2021	
13	
07	
3	
Celebration of National Daughters' Day to sensitise the students regarding Gender Equity.	
25th October 2021	
24	
12	
4	
A Self Defense Training Programme for Girls to equip them with confidence in their physical strength.	

28th February to 05th March 2022

23

06

5

Celebration of International Women's Day on the theme Gender Equality Today for A Sustainable Tomorrow for creating awareness.

08th March 2022

26

11

6

Mrs. (Prof.) P. L. Arora Memorial Scholarship for Girls to provide financial support to deserving and meritorious students.

12th May 2022

05

-

7

A Webinar was organized by Cell against Sexual Harassment and IQAC, DAV College, Hoshiarpur on the topic -Tackling Gender-based Violence with a view to sensitize them regarding the various forms of harassment and means to counter these.

28th May 2022

67

34

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1LeYRnBRgEzQrobWntsldCmFA6WG_vOTJ/edit?usp=sharing&oid=107395116029154751593&rtpof=true&sd=true
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
<ul style="list-style-type: none"> ♦ Students are encouraged to encourage reduce, reuse and recycle plastics, and substitute them with biodegradable objects in the college premises. ♦ Solid waste management: Biodegradable wastes, generated from mess, kitchen, canteen and plant litters are collected and used for composting. ♦ After complete process of vermin-composting, it is used as manure in the lawns. ♦ Students and staff are educated on proper waste management practices through lectures, advertisement on notice boards, displaying slogan boards in the campus. ♦ Waste is collected on daily basis from various sources and is separated as dry and wet waste. ♦ Different Types of waste are generated from various

sources like classrooms, laboratories, staffroom, office, toilet etc.

- ♦ **Liquid Waste Management:** The sewage water from entire college and hostel passes through underground pipe lines.
- ♦ **E-waste management:** The non-working computer spare parts and other non-working equipment are re-sold.
- ♦ **UPS Batteries** are recharged / repaired / exchanged by the suppliers. Waste compact discs are used by students in Best out of waste Lab.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- ♦ DAV College, Hoshiarpur is committed to the ideals envisioned in the philosophy of Swami Dayanand Saraswati with the conviction that the entire world is one family and, in the welfare of all, lies the welfare of the self.
- ♦ Students from the diverse socio-economic, cultural-linguistic backgrounds are admitted to the institution
- ♦ Financial support in the form of Fee concessions and scholarships to students of economically weaker sections are given.
- ♦ During COVID-19, NSS volunteers sensitized residents in nearby villages and collected funds to help the needy. Masks, soaps, sanitisers and immunity kits were also donated by the volunteers.
- ♦ Cultural inclusion remains a priority and we organize various programmes under NSS, Equal Opportunity Club, Career Counselling Cell, Swachhta Committee, Personality Development Club & Women Development Cell to motivate students to rise above the boundaries of gender, caste, colour and creed.
- ♦ Celebration of regional and national festivals- Independence Day, Republic Day, Lohri, Baisakhi, Basant Panchami, Green Holi and Diwali, helps us to celebrate the diversity of India.
- ♦ A sense of universal kinship, is promoted among all the social, cultural, regional and linguistic groups is encouraged to inculcate the spirit of 'Vasudhaiva Kutumbkum'.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- ♦ To promote the spirit of patriotism and commitment towards National integration, days such as Gandhi Jayanti, Constitution Day, National Voters' Day, International Day of Yoga, Republic Day, Rashtriya Ekta Diwas, Independence Day are celebrated.
- ♦ Fundamental Duties and Rights of Indian Citizens including Environment Consciousness, The Legal Literacy Cell, sensitizes students about their election rights and familiarizes them with the electoral process.
- ♦ To promote Swachh Bharat Abhiyan, awareness programmes based on ban on usage of plastics, cleanliness drives, Swachhta Pakhwada, etc. have been organized.
- ♦ Students participate in activities like Tree plantation drives, Plastic and Swachhta Awareness rallies, Drug awareness, Road Safety Awareness Campaigns, POSHAN Abhiyan and anti-tobacco pledge etc. with an aim to inculcate environment related consciousness among students.
- ♦ COVID Appropriate Behavior: To prevent the spread of COVID -19 virus and sensitize students and staff to follow COVID related appropriate behavior, several awareness activities were organized. These included: Immunization awareness campaign
- ♦ Sanitization drives have been conducted at regular intervals Distribution of masks, soaps, and sanitizers.
- ♦ Webinars and workshops to discuss myths and realities regarding COVID behavior Covid-19 safety protocol was followed as per the directives of the government

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://docs.google.com/document/d/1Tn-deBaNDpgkq-xA4GiQI4nAfmBGDvgD/edit?usp=share_link&ouid=109709685041128079114&rtpof=true&sd=true
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- ♦ **International days like UNO Day, International Women's Day, World Environment Day, AIDS Awareness Day, World Health Day, World Blood Donation Day, along with Indian Independence Day, Constitution Day, Voters Day, and Unity Day are celebrated.**
- ♦ **Institutional Committees like Swachhta, ICC, AIDS Awareness Committee/ Red Ribbon Club, NSS and NCC have**

been engaged in strengthening the multicultural fabric of India and to cultivate universal humanism.

- ♦ NCC and NSS units organize camps in order to soak in the spirit of oneness. Cultural, linguistic and sartorial diversity in different states of India is celebrated to mark important days like Lohri, Basant, Baisakhi and Diwali.
- ♦ Environment Consciousness is integral to institutional vision of a healthy and robust system keeping in view the global concerns of Climate Change. Swachh Bharat Mission, has been carried out in letter and spirit by Swachhta Committee.
- ♦ World Environment Day, Earth Day and No Tobacco Day are celebrated very enthusiastically to create awareness about these socially relevant issues.
- ♦ Tree Plantation drives are undertaken in the institution.
- ♦ Programmes are organized to mark the days of social relevance like 'Poshan Mah' 'Beti Bachao, Beti Padhao' and 'Eco Diwali'.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice-1

Promotion of the Culture and Heritage of Punjab

- ♦ Patriotism and passion for the heritage and culture of Punjab is inculcated through participation in Youth & Heritage Festival.
- ♦ They are trained in folk instruments of Punjab, Folk singing, Ladies traditional songs, folk dances of Punjab - Gidha, Bhangra and Jhoomar- by professional coaches.
- ♦ Students visit museums and religious places and Shrines

for learning about the culture and heritage of Punjab.

- ♦ Students are trained in the field for Mehndi -designing, Rangoli- making and embroidery as these skills are helpful in providing them with employment opportunities.

Practice-2

Decentralization through a Network of Committees

- ♦ The institution promotes the tradition of decentralization and participative management for democratic functioning.
- ♦ Functions and duties are allocated by grouping teachers under various committees wherein they are assigned a specific task.
- ♦ Each and every member is involved in one or the other committee.
- ♦ Thirty- one committees look after Curricular Aspects, Teaching, Learning & Evaluation, Research, Innovation & Extension, Infrastructure & Learning Resources, Student Support & Progression, Governance, Leadership & Management and Institutional Value & Social Responsibility.
- ♦ During a Function, Committees are formed for performing specific functions. Non- teaching staff are also assigned duties in various committees.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Development of Students' Personality

- ♦ All- round development is ensured by integrating curricular, extra- curricular and sports.
- ♦ Tutorials and personality development classes are held regularly.

- ♦ To make students employable, Competition Cell has been constituted.
- ♦ Opportunities for participation in Extra- curricular activities- Intra- college and Departmental activities, Youth and Heritage Festival, Inter- college Competitions and Sports tournaments.
- ♦ Students' Central Association is formed regularly, which provides them with Organizational Skills and Leadership quality, besides imbining them with a sense of responsibility.
- ♦ Through NCC, NSS and Red Ribbon Club, students are trained to participate in Extension and outreach activities
- ♦ The physical well- being of students is ensured through participation in Sports. Annual Athletic Meet is held every year wherein a large number of students participate in a host of events. Yoga and meditation camp, besides workshops on self- defense are organized.
- ♦ We take pride in the fact that our vision of empowerment of youth through education has borne fruit in creating a pool of environment conscious, socially responsible citizens who remain spiritually bonded to the college throughout their life. This is a unique attribute distinctive to D.A.V. College, Hoshiarpur

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action for 2022-23

- ♦ Initiating Value -added Courses for the benefit of students.
- ♦ Faculty Development programmes to be organized more rigorously to upgrade the pedagogical skills of the teachers.
- ♦ Quality Enhancement in Teaching-Learning Resources: In view of COVID-19, more infrastructural resources for facilitating Online Teaching-Learning will be added chief among them to Refurbish Commerce Block
- ♦ Enhanced Learning resources like Audio Books, CD's and more softwares will be added to the library.

- ♦ Explore Avenues for MoU with institutions of National Repute.
- ♦ Upgradation of Physics Lecture Theatre to be carried out so as to provide better facilities to the students.
- ♦ Library to be automated
- ♦ Make efforts for Campus placement of Students.
- ♦ Apply for and organize NAAC- Sponsored National Seminar.
- ♦ Participate in NIRF.
- ♦ Mobilize Resources from Alumni.
- ♦ Another Rainwater Harvesting System to be installed